PlanningHandbook

# Privacy Policy

Privacy Policy

**QUICK SUMMARY**

- We collect personal information you voluntarily provide
- We use cookies for website functionality and analytics
- We do not sell your personal information
- You have rights under UK GDPR to access and delete your data
- Contact privacy@planninghandbook.com for data requests

## Introduction

Planning Handbook ("we", "our", or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website planninghandbook.com and use our services.

Please read this privacy policy carefully. By using our website, you consent to the practices described in this policy.

## Information We Collect

### Personal Information

We may collect personal information that you voluntarily provide to us when you:

- Register for an account or subscribe to our newsletter
- Request information about our handbooks or services
- Contact us through our website or email
- Apply to be featured as a professional on our website

This information may include your name, email address, phone number, business name, and professional qualifications.

### Automatically Collected Information

When you visit our website, we automatically collect certain information about your device and usage, including:

- IP address and browser type
- Pages visited and time spent on our website
- Referring website addresses
- Device and operating system information

## How We Use Your Information

We use the information we collect to:

- Provide and maintain our services
- Send you newsletters and marketing communications (with your consent)
- Respond to your enquiries and provide customer support
- Improve our website and services
- Comply with legal obligations

## Cookies

We use cookies and similar tracking technologies to collect and track information about your browsing activity. For more information, please see our Cookie Policy.

## Data Sharing

We do not sell your personal information. We may share your information with:

- Service providers who assist in operating our website and services
- Professional partners (only with your explicit consent)
- Legal authorities when required by law

## Your Rights

Under UK data protection law (UK GDPR), you have the right to:

- Access your personal data
- Correct inaccurate personal data
- Request deletion of your personal data
- Object to processing of your personal data
- Withdraw consent at any time

To exercise these rights, please contact us at privacy@planninghandbook.com.

## Data Security

We implement appropriate technical and organisational measures to protect your personal information against unauthorised access, alteration, disclosure, or destruction.

## Changes to This Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page and updating the "Last Updated" date.

## Contact Us

If you have any questions about this Privacy Policy, please contact us at:

Email: privacy@planninghandbook.com